



# DOUBLE EAGLE T O W N H O M E S

## How to Reserve Your Townhome

First, call 512-993-6055 to check availability and to notify Leasing Agent to post your desired unit to the website. Then follow the steps below.

- 1) Visit **www.doubleeagletownhomes.com** and click “Vacancies” and select your desired unit number.
- 2) Each individual 18 and above is required to submit a separate application and pay the **application fee online (\$50)**. Please make sure each applicant attaches the following items to each individual application:
  - a. Copy of Drivers license, passport, or government issued identification
  - b. Copy of most recent Pay Stub from current employer(s)

If you are unable to attach the documents to your application you can e-mail them to [deleads@theleafgroup.com](mailto:deleads@theleafgroup.com). You may call us to arrange a time to drop off the documents.

- 3) After each individual 18 and above submits an application, please call and coordinate the delivery of your **\$500 Security Deposit**. The Security Deposit must be paid in certified funds (cashiers check or money order) made payable to **The Leaf Group, LLC**.
- 4) After receipt of all required items, allow approximately 24-48 hours for application to be processed.

